

UGA School of Law
Staff Representative Group
April 2015 minutes

Present: Marie Mize, Tina Whitehair, Deb Baker, Cindy Wentworth, Tiffany Sargent

Not Present: Susan Hanson, Robin Jennings, Shawn Lanphere, Leslie Grove

Agenda:

Elections Status: Tiffany informed the council that ICJE will hold their election on Tuesday; Marie stated the law library's election will be Friday, April 17th; and it was agreed that all elections should be completed by the end of April.

Budget Request Update:

Treasurer, Tina Whitehair, presented a letter she drafted to the Dean in which we request an annual budget of \$200.00. After a couple of minor changes, it was agreed that the letter would be prepared in final form for our Chair's signature and submitted to the Dean and Budget Director.

Staff Directory:

Tiffany enquired as to whether ICJE would be included in the Staff directory that is being compiled by our Communications and I.T. Departments. It was agreed to direct that question to Lona Panter and Cindy agreed to send an email with that inquiry.

"Whine" and Cheese Reception"

Dean Rutledge is holding a "whine and cheese" reception on April 23rd for the law school staff. The staff council will encourage all staff members to attend. It was agreed that next month we would prepare a letter to the Dean expressing our appreciation for his interaction and communication with the Staff

Other Business:

An issue was brought before the SRG regarding faculty support staff being unable to obtain the student anonymous names and numbers list from the Registrar's office. After discussion it was decided to submit a letter to the Dean outlining the need for staff to have that information in order to properly maintain exam score records.

There be no other business the staff council was adjourned until our next meeting to be held on May 21, 2015.