

COVER LETTER FOR AN UNSOLICITED APPLICATION:

Seeking A. Lawjob
747 Legal Street
Athens, GA 30602
salawjob@uga.edu
706-123-4567

February 1, 2020

Ms. Anna Green
Hiring Partner
Green, White & Blue. LLP
500 Courthouse Square
Middletown, GA 30000

Re: Application for Summer Associate Position

Dear Ms. Green:

I am a second-year student at the University of Georgia School of Law, and I am writing to apply for a position as a summer associate. I would be available to work for any or all of the period between May 17 and August 10, 2020.

As a Georgia native, I was familiar with your firm long before I entered law school. I also had the pleasure of hearing your partner, Joe Blue, speak at a recent law school symposium regarding the firm's labor and employment law practice. The firm's representation of management in the recent Alabama-based mining company litigation was quite impressive.

I have been interested in labor and employment matters since college. My undergraduate training in management sciences helped me develop an understanding of the fundamentals of employment relationships. During the past semester, I completed an externship with a corporation that had a unionized workforce, so I was able to gain experience firsthand in that unique working environment. In addition, I wrote a research paper about the 2019 revisions to the Georgia restrictive covenant code, and I have enclosed a copy of that paper as a writing sample.

I have also enclosed my resume and transcript. Please let me know if you need any additional information. Thank your for considering my application.

Sincerely,

Seeking A. Lawjob

Enclosures