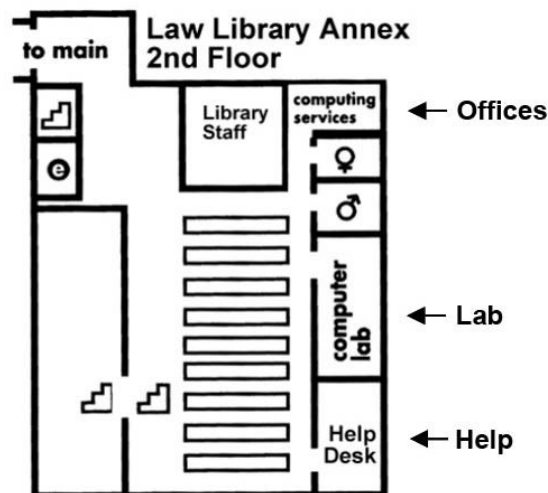


University of Georgia School of Law Computing Services Resources 2013

Help Desk, Computing Lab &
Computing Services Staff office
locations

Hours: Monday – Friday
8:00 a.m. – 5:00 p.m.
lawhelp@listserv.uga.edu
(706) 542-0895

<http://law.uga.edu/computing-services-students>



Computing Services is happy to help you with your computer problems. We are only able to fully support a limited range of issues. However, we will always give advice on any computing topic.

We recommend that you purchase an extended 3 year warranty for your computer as we would not be able to assist with hardware issues.

If you have a computer emergency after normal business hours, UGA campus computing provides telephone assistance (706 542-3106), 8 a.m. to 10 p.m. Monday – Thursday, 8 a.m. – 6 p.m. Friday, 1 p.m. – 7 p.m. Saturday – Sunday.

Computer Labs

Sixteen desktop computers are located at the entrance of the Law Library. Seven PCs and two 27-inch iMacs are available in the computer lab located in the Law Library Annex. All computer lab desktops include the Microsoft Office Suite (2010), Adobe Photoshop, and Adobe Acrobat Pro (for creating PDF documents).

Printing

Networked laser printers are available in the Annex Computer Lab and Law Library Copy Room. Prints cost \$.06 per page. You must use your UGACard to pay for printing. You can also print from your laptop or wireless device to our print kiosk also located in the Copy Room. This link will tell you how to connect:

- http://eits.uga.edu/support/printing_kiosks

A color printer is located in the Annex Computer lab. Color prints costs 25 cents per page. The print kiosk also offers color prints (\$.50 per page). A KIC “green photocopier,” located in the library copy room, enables you to scan materials and save them to a USB drive or e-mail them to yourself. This option is free.

Wireless Network

More than 50 wireless access points are located throughout the School of Law including classrooms, the library and outside on Herty Field. Select the PAWS Secure network and log in with your UGA MyID and password.

Wireless FAQ: <http://law.uga.edu/wireless-networks>

Exam Software

Most professors allow students to take in-class exams on their computers. Complete information here: <http://law.uga.edu/exams-computer>

Anti-Virus/Firewall/Spyware Software

All computers connected to the UGA network are required to have anti-virus software, anti-spyware capabilities, a software firewall, and up-to-date security patches. For Windows users, we recommend Microsoft Security Essentials: <http://windows.microsoft.com/en-us/windows/security-essentials-download>

For more information on this topic:

http://eits.uga.edu/access_and_security/infosec/protect_your_computer

My Georgia Law Student Portal

Log in to your personalized portal using your UGA MyID and password: <http://portal.law.uga.edu>
Includes:

- Individual class schedules
- Student directory -- photos and e-mail addresses of your classmates
- Legal Career Services blog
- Contact Info – keep your local mailing address & telephone number up-to-date in our records
- Course grades

More features coming soon. Please contact Computing Services if you have any questions or suggestions.

Your UGA Email Account

All students are required to maintain a UGAMail account in order to receive official University communications. If you have not already obtained your UGA MyID, visit:

http://eits.uga.edu/access_and_security/myid You can access your UGAMail account at:
<https://login.microsoftonline.com/>

Locating Email Addresses

Faculty and staff e-mail address are listed here: <http://law.uga.edu/faculty-and-staff-contact-information>

Listservs

You will receive official e-mail announcements from the School of Law as a member of the official law school listservs: **lawstu@listserv.uga.edu** (all law students) and **lawstu15@listserv.uga.edu** (all 1L students). These listservs are for official communications from law school faculty and administrators only. Law students may not post messages to these listservs.

lawstu-trade@listserv.uga.edu is a moderated list for buying and selling books, athletic tickets and housing or roommate offers/needs.

laworg-announce@listserv.uga.edu is a moderated list to which students and student organizations can post concerning student organization events, lost & found items and class assignments.

CALI – Computer Assisted Legal Instruction

CALI provides access to nearly 1000 interactive computer-based lessons and tutorials. The website is <http://www.cali.org/>

Information Security Advice

Never tell anyone your password. Visit the UGA Information Security website for the latest advice http://eits.uga.edu/access_and_security/infosec/students