
Traveler's Name

TA#

Post-Travel Law School Attachment

1.	Do you affirm that these receipts do not reflect any expenses of the co-traveler? <i>If receipts include co-traveler expenses, amounts for co-traveler must be deducted from the amount for which you are seeking reimbursement.</i>	Yes	No
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2.	Do you affirm that the portion of this trip requested for reimbursement is not being reimbursed by another individual, school or organization? <i>If a portion of expenses are being reimbursed by another individual, school or organization, those expenses can not be included in the amount for which you are seeking reimbursement from UGA.</i>	Yes	No
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3.	Do you affirm that these receipts do not include any personal or non-official UGA business travel? <i>Personal travel expenses are not eligible for reimbursement. Reimbursement requests must be reduced by the amount of personal expenses included on receipts.</i>	Yes	No
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4.	If you departing from a city other then Atlanta or extending your stay beyond the day when the business purpose for your trip ends, please explain.
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I affirm that no receipts/expenses being requested include any expenses for co-traveler, personal, travel, or non-official UGA business travel.

Signature